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Approved For Release 2005/04/21 : CIA-RDP57-00384R000200010032-6

MINUTES OF THE ADMINISTRATION STAFF MEETING - 27 MARCH 1951

1. Mr. Andrews briefed the group on the Assistant Directors' Meeting on 26 March 1951.

2. Subject was raised as to possible Agency loss of personnel eligible for the draft. The following items were considered pertinent:

a. Discussed with Personnel the feasibility of hiring more physically-disabled personnel.

b. Discussed problem which results from knowledgeable CIA employees presently being assigned to combat zones. Procedure to be established that all personnel who are being called and released to military service process through Inspection and Security Office for that determination.

ACTION - PERSONNEL

[REDACTED]

[REDACTED]
AND MR. KELLY

d. [REDACTED] pointed out that Inspection and Security Office should be careful to examine all applications being processed for clearance to assure that they do not clear large numbers of people who are draft eligibles.

ACTION - INSPECTION
AND SECURITY

3. Announced Director's policy that generally no table of organization for 1952 would be approved for more than approved at this time.

4. Discussed possible fire hazards resulting from barred windows and areas. [REDACTED] requested that a committee be formed to study the problem and take immediate action to remove those. The committee will be [REDACTED] Mr. Kelly, Colonel Edwards, and Dr. Tietjen.

ACTION BY COMMITTEE
AS STATED

5. Mr. Peel reported on the status of the two-way radios in cars. Also stated that some additional space was being secured and more will be told later.

6. [REDACTED] expressed appreciation to all present for the past five months' effort. (Occasioned by his pending departure.) General Smith joined the meeting, thanked [REDACTED] and asked the group to render a similar spirit of cooperation to Mr. Wolf who is succeeding [REDACTED] on 1 April 1951.

SIGNED

JAMES D. ANTHONY

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